

# Occupational Certificate: Clearing and Forwarding Agent NQF 5

## ^ PURPOSE

The purpose of this qualification is to prepare a learner to operate as a clearing and forwarding agent. A clearing and forwarding agent carries out customs clearing procedures and ensures that insurance, export/import licences, and other formalities are in order to facilitate the movement of cargo internationally and locally, and ensures compliance with current legislation.

A qualified learner will be able to:

- Forward cargo within the local and international logistics environment
- Observe compliance with statutory requirements within the local and international logistics environment
- Conduct warehousing operations within the local and international logistics environment
- Assist with distribution of cargo within the local and international logistics environment

## ^ COURSE CONTENT

### Module 1: Environment, Energy Efficiency and Ethics

- Environment, energy efficiency and ethics

### Module 2: Freight Forwarding Practice and Procedures

- Freight forwarding practice and procedures theory
- Plan and co-ordinate freight movement of cargo
- Prepare and process data/ documentation associated with international trade in compliance with applicable and current legislation
- Plan and co-ordinate customs clearing, delivery and pickup of cargo
- Conduct cargo forwarding processes

### Module 3: Warehouse and Distribution

- Warehouse and distribution theory
- Prepare receipts of cargo to be distributed
- Prepare documents for receipt, storage and removal of warehoused cargo
- Communication and documentation for warehousing processes and requirements
- Documentation for distribution processes and procedures

### Module 6: Compliance and Brokerage

- Compliance and brokerage theory
- Audit commodities against customs and other statutory requirements
- Apply rebate, drawback and bond facilities
- Process customs compliance procedures

## ^ DELIVERY

- Duration: 12 Months
- Delivery: Classroom/online/blended

## ^ ENTRY LEVEL REQUIREMENTS

- NQF Level 4 with Mathematical Literacy

## ^ CAREER POSSIBILITIES

- Logistics Coordinator
- Shipping Coordinator
- Logistics Manager

## ^ ACCREDITATION

- Occupational Certificate: Clearing and Forwarding Agent
- Accreditation: QCTO
- SAQA ID: 96368
- NQF Level: 5

MORE INFO

## OUR MOST POPULAR CATEGORIES

SHORT COURSES

LEARNERSHIPS

COMPLIANCE TRAINING

Contact your preferred Sales Executive for assistance or email us at [support@speecon.freshdesk.co.za](mailto:support@speecon.freshdesk.co.za) to find out more.